

Warwickshire Fire and Rescue Local Pension Board of the Firefighters' Pension Scheme

11 January 2016

Administration Update

1.0 Benchmarking

- 1.1 At its meeting in July the Board ask the administrator for comparative benchmarking figures for the administration of the Firefighters Pension Schemes.
- 1.2 There is no formal benchmarking club and the administrator contacted three local fire authority administrators with a simple pro-forma. Only one authority replied.
- 1.3 The results are attached at Appendix A

2.0 GAD v Milne

- 2.1 Board members will be aware that commutation factors for retirements between 1 December 2001 and 21 August 2006 had to be reassessed as a result of the above appeal.
- 2.2 The administrator identified 53 cases and gave an indication that if bank details were returned by 11 December 2015 payments would be credited to accounts before Christmas. Fifty replied either before or shortly after the deadline and all payments were made in time for Christmas.

3.0 Annual Benefit Statements

- 3.1 Annual benefit statements were issued to all active firefighters in service 31 March 2015 on 2 October 2015. (See Appendix B)

4.0 Communications

- 4.1 The administrator contributed to a newsletter issued to all firefighters concerning the new pension arrangements.
- 4.2 A member of the Treasury and Pension Group attended five stations for one-to-one sessions with firefighters concerning the new pension arrangements.

5.0 Background Papers

None

	Name	Contact Information
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APPENDIX Ai

Warwickshire County Council

Fire Administration – Benchmarking

ABC Fire authority

In Confidence

No. of FTE staff employed in the administration of the Firefighter Pension Schemes	1
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Administration costs:

< £20k p.a.	>£20k <£40k	>£40k < £50k	>£50k <£60k	>£60k
√				

Payroll Costs: Don't know as contract is with HOST Council.

< £20k p.a.	>£20k <£40k	>£40k < £50k	>£50k < £60k	>£60k

Pension Admin system: (Altair assumed)

<£20k p.a.	>£20k <£40k	>£40k < £50k	>£50k <£60k	>£60k
√				

Membership details:

	1992 scheme	2006 scheme	2015 scheme	Modified retained
Active	110	73	191	46
Preserved Benefits	19	95	0	26
Pensioners	233	2	0	24
Spouse dependents /	37	1	0	0

Movements during the year: (movements from 31/03/2015 to 31/10/2015)

Retirements	7
New starters	248
Optants out	2
Refunds	0
Preserved Benefits	2
Transfers out	Can't provide as don't hold separate tasks to Local Government
Transfers in	Can't provide as don't hold separate tasks to Local Government
Paying additional contributions	Can't provide as don't hold separate tasks to Local Government
Estimates	Can't provide as don't hold separate tasks to Local Government

Industry Standards:

Industry Standard PIs	Target	Achieved %
Letter detailing transfer in quote	10 days	Can't provide as don't hold separate tasks to Local Government
Letter detailing transfer out quote	10 days	Can't provide as don't hold separate tasks to Local Government
Process and pay refund	5 days	Can't provide as don't hold separate tasks to Local Government
Letter notifying estimate of retirement benefit	10 days	Can't provide as don't hold separate tasks to Local Government
Letter notifying actual retirement benefit	5 days	Can't provide as don't hold separate tasks to Local Government
Process and pay commuted lump sum	5 days	Can't provide as don't hold separate tasks to Local Government
Letter acknowledging death of member	5 days	Can't provide as don't hold separate tasks to Local Government
Letter notifying amount of dependant's benefits	5 days	Can't provide as don't hold separate tasks to Local Government
Calculate and notify deferred benefits	10 days	Can't provide as don't hold separate tasks to Local Government

Date Annual Benefit Statement issued to Active members:	29/09/2015
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APPENDIX Aii

Warwickshire County Council

Fire Administration – Benchmarking

Warwickshire Fire and Rescue

In Confidence

No. of FTE staff employed in the administration of the Firefighter Pension Schemes	1
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Administration costs:

< £20k p.a.	>£20k <£40k	>£40k < £50k	>£50k <£60k	>£60k
	X			

Payroll Costs: not identified contract with WCC

< £20k p.a.	>£20k <£40k	>£40k < £50k	>£50k < £60k	>£60k

Pension Admin system: (Altair assumed)

<£20k p.a.	>£20k <£40k	>£40k < £50k	>£50k <£60k	>£60k
X				

Membership details:

	1992 scheme	2006 scheme	2015 scheme	Modified retained
Active	113	13	235	8
Preserved Benefits	30	89	-	12
Pensioners	335	2	-	9
Spouse dependents /	44	5	-	-

Movements during the year:

Retirements	14
New starters	4 (plus 231 new scheme starters)
Optants out	12
Refunds	-
Preserved Benefits	13
Transfers out	2 (inter-brigade)
Transfers in	1 (inter-brigade)
Paying additional contributions	-
Estimates	Unable to differentiate from LGPS task

Industry Standards:

Industry Standard PIs	Target	Achieved %
Letter detailing transfer in quote	10 days	-
Letter detailing transfer out quote	10 days	0
Process and pay refund	5 days	-
Letter notifying estimate of retirement benefit	10 days	Unable to differentiate from LGPS task
Letter notifying actual retirement benefit	5 days	100%
Process and pay commuted lump sum	5 days	100%
Letter acknowledging death of member	5 days	100%
Letter notifying amount of dependant's benefits	5 days	0
Calculate and notify deferred benefits	10 days	66%

Date Annual Benefit Statement issued to Active members:	02/10/2015
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1
Personal Benefit Statement

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10

Issue Date: 11

Personal Details

Full Name	12 4
Date of Birth	13
National Insurance Number	14
Payroll Reference	15
Role	16
Pensionable Pay	£18
Current Working Hours 300	5051
Notional Start Date 301	17

It is important that the details above are correct as any inaccuracies will affect all of the calculations below. If any of the above details are incorrect please inform the pensions office using pensions@warwickshire.gov.uk.

**Present Value of Benefits
Assuming Service up to 19**

Total Service	20 Years 21 Days	
Pension	£22	(per annum)
Spouses Pension	£23	(per annum)

**Value of Death Benefits
Assuming Service up to 19**

Death Grant	£24	
Spouses Pension for first 13 weeks	£25	(per week)
Thereafter	£26	(per annum)

Break in Service Details

Break Start Date	Break End Date	Reason for Break	Period of Break Years/Days
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389

369 ~~3650~~

401

402

403

370 ~~3704~~

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406

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388

372 ~~3708~~

409

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374 ~~3712~~

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376 ~~3716~~

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378 ~~3720~~

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423

